



TUESDAY, May 1, 2025 (10:00 AM)  
#08 MSFV 2025 EXECUTIVE BOARD MEETING  
Location: Miami Shores Country Club  
AGENDA  
Start time: 10:35

## **I. INTRODUCTION**

### **Presenter 1: Susanne Rice, President**

- **Susanne Rice: Intro**
- **Recording Secretary: Kendra Provided Update and Meeting Minutes**
- **Susanne motion and Linda Second to Approve Minutes.**
- **Corresponding Secretary:**
  - Updates: Fran was diagnosed with pneumonia, e-coli infection. New Medication and seems to be responding.

### **Presenter 1: Susanne Rice**

Memorial Day Flags for Memorial Celebration at Memorial Park- Donate books. Coordinated Read letter from Pelican Harbor thanking the Villagers for the grant.

### **Presenter 2: Financials and Administrative**

- Jacqui - \$18,393.95 bank balance
- **Pickleball -**
  - Short on sponsors - \$1450
  - Ticket sales \$1280
  - Expenses: \$746.68
  - Raised: \$2790
  - Profit: \$2043.32
  - Can we give more money at Hero' s luncheon?

### **Presenter 3: Liangy**

- Grant Nominations.
  - Discussed conflict of interest with the committee
  - Liangy drafted a checklist for the committee and reviewed with the board.

- The board previously voted to Rescind the 3 meeting requirement for nominating a non profit.

**Susanne Rice: Hero's Luncheon:**

- Menu:
  - Garden Salad
  - Chicken Breast Stuffed
  - Scallop Potatoes
  - Seasonal Veggies
  - Rolls and Butter
  - Coffee Tea and Water
  - Chocolate Layered Cake for Dessert.
  - Cost is \$44.44 round to \$45
    - Early bird for \$30
    - Date: May 13th price raises to \$45
  - **Susanne made motion for pricing structure, Linda seconds. Motion passes.**
- Susanne: Table arrangements - Deb to work with Susanne and country club coordination.
- **Liangy: Hero's Lunch Budget for Marketing Purposes**
  - Last year was \$400
  - Applied for a grant to cover - award plaques, recipient meals and marketing
  - Make a conservative plan to keep some in reserve.
  - Discussion for next year for extra donation at the point of lunch purchase to contribute extra towards the cost of recipient lunches as well as the reserve.
- Event program is very minimal
  - 2 sponsors to speak
  - Tropical and Chic Fil A
  - Waiting on confirmation from the Mayor

- Horace Mann kids band showcase performance
- We need a way to pay for tickets, membership and advertising at the Hero's lunch.

### **Jessica Valinsky: Nomination**

- **Provided a review of the nominating committee review process and spoke about changes that they may want to incorporate for the next year to the application process.**
- Spoke about revising the application for more information and due diligence - what are they doing with the money and how are they managed. Encourage people to nominate smaller organizations.
- Cancer link - the application was not fully filled out. Direct monetary contribution to the cancer science.
- Notes from the nominating committee were read by Jessica
- Discussion regarding a special grant by the board.

### **HoneyBaked Ham Fundraiser**

- \$95 profit from the fundraiser.
- Thanksgiving and Christmas are the more popular holidays.
- Thanksgiving is a national holiday. Susanne made motion to repeat Honey Baked Ham for Thanksgiving. Linda seconded. Motion passes.
- Susanne read letter from Safe Space.

### **Advertising for Yearbook**

- Need books ready by August 1st.
- Starting to sell the advertising.
  - Prime full page - \$250
  - Full page \$200
  - Half Page \$125
  - Business \$60
- **The above pricing structure to be adopted. Susanne motioned , Linda second - Motion passes**

**Old Business:**

- Liangy still needs a contract with a list of duties and job description.

**11:34 PM**

**Susanne motioned to adjourn. Jacqui seconded. All in favor.**